

Meeting Minutes

Atlanta College and Career Academy

Date: September 4, 2025

Time: 4 p.m.

Location: 1090 Windsor Street SW

I. Call to order: 4:00 pm

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Parent/Guardian	Vacant	
Business	Sharyl Chatman	Present
Business	William Smith	Absent
Business	Sarah Bontrager	Present
Business	Brian Shea	Present
Business	Patricia Horton	Absent
Metro RESA	Tim Cairl	Present
Secondary	Dwionne Freeman	Present
Secondary	Vacant	
Post-Secondary Representative	Sonya McCoy-Wilson	Present
Post-Secondary Representative	Niya Eady	Present
Ex-Officio	Katie Howard	Present
Ex-Officio	Tasharah Wilson	Present
Student	Vacant	
Student	Vacant	

Guests Present:

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Tim Cairl; Seconded by: Sonya McCoy-Wilson
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion Passes

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b. Fill Vacant Seats

Vacant Position:	Parent
Nominee's Name:	Tawanna Roberts
GO Team Members In favor	Sharyl Chatman, Sarah Bontrager, Brian Shea, Tim Cairl, Dwionne Freeman, Sonya McCoy-Wilson, Niya Eady, Katie Howard
GO Team Members Opposed	N/A
GO Team Members Abstaining	N/A
Vacant Position:	Secondary
Nominee's Name:	Dr. Shakeatha Butler
GO Team Members In favor	Sharyl Chatman, Sarah Bontrager, Brian Shea, Tim Cairl, Dwionne Freeman, Sonya McCoy-Wilson, Niya Eady, Katie Howard
GO Team Members Opposed	N/A
GO Team Members Abstaining	N/A

c. Appoint Student Representatives

Vacant Position:	Student
Nominee's Name:	Freedom Archie
GO Team Members In favor	Sharyl Chatman, Sarah Bontrager, Brian Shea, Tim Cairl, Dwionne Freeman, Sonya McCoy-Wilson, Niya Eady, Katie Howard
GO Team Members Opposed	N/A
GO Team Members Abstaining	N/A

Vacant Position:	Student
Nominee's Name:	Kalob Hollis
GO Team Members In favor	Sharyl Chatman, Sarah Bontrager, Brian Shea, Tim Cairl, Dwionne Freeman, Sonya McCoy-Wilson, Niya Eady, Katie Howard
GO Team Members Opposed	N/A

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GO Team Members Abstaining	N/A
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d. Approval of Previous Minutes:

Motion made by: **Tim Cairl**; Seconded by: **Katie Howard**

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion: Passes

e. Election of Officers

i. Chair: Result:

Officer Position:	Chair
Nominee's Name:	Sonya McCoy-Wilson
GO Team Members In favor	Sharyl Chatman, Sarah Bontrager, Brian Shea, Tim Cairl, Dwionne Freeman, Sonya McCoy-Wilson, Niya Eady, Katie Howard
GO Team Members Opposed	N/A
GO Team Members Abstaining	N/A

ii. Vice Chair: Result:

Officer Position:	Vice Chair
Nominee's Name:	Freedom Archie
GO Team Members In favor	Sharyl Chatman, Sarah Bontrager, Brian Shea, Tim Cairl, Dwionne Freeman, Sonya McCoy-Wilson, Niya Eady, Katie Howard
GO Team Members Opposed	N/A
GO Team Members Abstaining	N/A

iii. Secretary: Result:

Officer Position:	Secretary
Nominee's Name:	Kalob Hollis

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GO Team Members In favor	Sharyl Chatman, Sarah Bontrager, Brian Shea, Tim Cairl, Dwionne Freeman, Sonya McCoy-Wilson, Niya Eady, Katie Howard
GO Team Members Opposed	N/A
GO Team Members Abstaining	N/A

f. Review and Approve Public Comment Format

“For those of you wishing to provide comment, there is time allotted on the agenda for the final twenty minutes of the meeting. The sign-up sheet is by the door. Each member of the public will have 2 minutes to speak at which time we will ask you to have a seat to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 20 minutes we will close public comment and move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after this meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school’s website.”

Motion to adopt made by: [Sharyl Chatman](#) Seconded by: [Sonya McCoy-Wilson](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion: Passes

g. Review, Confirm/Update, and Adopt GO Team Meeting Norms

This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.

We will be fully present.

We will follow the agenda as noticed to the public and stay on task.

We will be respectful of each other at all times.

We will be open-minded.

We invite and welcome contributions of every member and listen to each other.

We will respect all ideas and assume good intentions.

We will approach differences of opinion with curiosity.

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Motion to adopt made by: [Sarah Bontrager](#) Seconded by: [Tim Cairl](#)

Members Approving: [All](#)

Members Approving: [None](#)

Members Approving: [None](#)

Motion: [Passes](#)

h. Approval of Board Meeting Calendar

Motion to approve meeting calendar made by: [Katie Howard](#) Seconded by: [Sonya McCoy-Wilson](#)

Members Approving: [All](#)

Members Approving: [None](#)

Members Approving: [None](#)

Motion: [Passes](#)

IV. Discussion Items

V. Information Items

A. Principal's Update

a. District's Personal Electronic Device Policy (PED)

b. Our PED Implementation

B. APS Forward 2040 – Comprehensive Long-Range Facilities Plan Task Force Update

VI. Announcements

a. New GO Team Member Training and Orientation

VII. Adjournment

Motion made by: [Sonya McCoy-Wilson](#); Seconded by: [Sarah Bontrager](#)

Members Approving: [All](#)

Members Opposing: [None](#)

Members Abstaining: [None](#)

Motion: [Passes](#)

ADJOURNED AT 4:50 p.m.

Minutes Taken By: [Shaundra Fears](#)

Position: [Acting Secretary](#)

Date Approved: [\[Insert Date the Minutes are APPROVED by the GO Team\]](#)